

## Landlord Fee Structure (including VAT at 20%)

### BEFORE TENANCY

Full Managed Service	£300
Let Only Service (eg Rent £750pcm, fee £450)	60% of 1 month's rent
Arranging work	£120
Taking over a Tenanted property mid Tenancy	£150
Inventory & Schedule of Condition (Let Only Service)	£180
Protecting the bond (Let Only Service)	£100
Withdrawal fee prior to letting if tenants found	£180

### DURING TENANCY

Management fee for fully managed service (eg Rent £750 pcm Commission £90 pcm)	12% of rent
Overseas tax submission	£120 per annum
Managing large works over £500	£120
Postal statements	£60 per annum
Additional copy invoices	£25 per invoice
Annual statement	£60
Change of service	£250

### END OF TENANCY

Caretaking service	£30
Prepare dispute paperwork	£75